

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, November 10, 2021 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff in attendance were Zoning Inspector Ric Irvine, Fire Chief Todd Cooper, Road Supervisor Nathan Wilgus, and Fiscal Officer Jill Davis.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the October 27, 2021 meeting. **Vote:** Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the October 13, 2021 special meeting. **Vote:** Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Public Input

Todd Bollinger of CBIZ Benefits presented dental plan renewal quotes. Delta Dental is the current provider, and seven others were compared. Dental renewals are showing higher than normal increases. Benefit coverages are similar across the brands, but there are more differences in network providers. TruAssure, owned by Delta Dental of Illinois, has the closest network to the current one. The Trustees will review and research for a decision at the next meeting.

Financials

Trustee Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report is below.

- General Fund	\$7,835,031.38
- Special Revenue Funds	<u>\$3,943,641.21</u>
- Total All Funds	\$11,778,672.59

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, warrants, and vouchers #136-142, 115215 void, 115723-115757, except 115757, all totaling \$173,587.62. **Vote:** Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #115757. **Vote:** Haney-yes, Garrett-abstain, Johnson-yes. Motion passed.

Zoning Department

- Mr. Irvine reported nine permits have been issued since the last meeting, six for new homes.
- The Board of Zoning Appeals met last night, where they approved one variance for height and one variance for an accessory building.
- The Zoning Commission meets on Tuesday to consider the 42 Storage rezoning application and the new PRD landscape plan.
- Todd Faris Design delivered a 60 acre development plan today for Metro Development that runs between Clark Shaw and Bean Oller Roads, with a 1.85 density per acre. The Zoning Commission will consider the application some time in December.
- A complaint was received about an accessory barn property in Shawnee Hills that has access from a Concord Township road.

Old Business

- The road inspection meeting took place Monday. The recommendations for 2022 are to repave Serenity, Sylvan, Erin Woods, Maple Run, all of Scioto Parkway, Eventrail, Highlands, Winterberry, and Crooked Elm roads, as well as full depth repair at 6315 Duffy Road, and removing the ramp at Clear Creek. There are 10-12 extra ramps that will also need replaced prior to paving. Mr. Garrett moved and Mr. Haney seconded to appoint Trustee Johnson to submit the 2022 road improvements to the County by November 19, 2021. **Vote:** Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

New Business

- Mr. Haney moved and Mr. Garrett seconded to approve the lease renewal to Concord Community/Presbyterian Church for two rooms at the township building for the one year term

RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 101-49

Held November 10, 2021

Page 2

November 1, 2021-October 31, 2022 at the rate of \$700 per month. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

- Notice was received that a second new Ohio Opioid settlement was approved. The County Prosecutor is recommending a special meeting to approve the settlement once final information is received (unless an appeal is filed).
- The County Prosecutor's office will hold their annual Elected Officials Training meeting on December 4, 2021 at DACC.
- The County Engineer's annual meeting for Township Elected Officials and Road Supervisors will be November 15, 2021.
- The Trustees would like to send out postcards to township residents informing them of the township website and how to sign up for newsletters.
- Congratulations was extended to Trustees Bart Johnson and Joe Garrett on their re-election; their new four year term will be January 1, 2022 - December 31, 2025.
- The township's trash & recycling bid ends March 2022; the bid is being updated and prepared by Assistant Prosecuting Attorney Penkal. Alternatives to add to the bid were discussed.
- Notice was received that a new liquor license was requested by township business, Clydesdale Stonehaus. Mr. Haney moved and Mr. Garrett seconded to NOT request a hearing on the license being issued. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Renewal information was received from OTARMA for the township's liability insurance policy. After discussion, Mr. Johnson moved and Mr. Garrett seconded to renew the liability insurance with Ohio Township Association Risk Management Authority at a cost of \$55,076 for the term December 2021 - December 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- It was noted OUPS was marking behind the fire station, but not sure why. The cell tower easement will be reviewed.

Fire Department

- Chief Cooper reported fifteen applicants have been interviewed the past three days for part-time fire department positions. Nine applicants will continue on with physical agility testing, then second interviews in December with Trustees joining.
- A union contract negotiation meeting will be held tomorrow.

Road & Park Department

- Examples of mailbox repair policies were reviewed prior to snowplowing season. The Trustees will review options, adopt at next meeting, post on website and email out to subscribers.
- Road repairs are needed on Tartan Fields and Springwick (once core samples are obtained).
- The new pickleball courts behind the fire station will be lined temporarily with paint, and professionally lined in the spring.

Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. All in favor; meeting adjourned.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

November 10, 2021

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Approve 2022 road improvement plan to go to bid

New Business

Renewal of Church Lease

The next trash contract

Fire Chief

Fiscal Officer

Adjourn

Concord Township

Dental Analysis

CBIZ

Census	Employees
Employee Only	5
Employee + 1	2
Family	16
Total Subscribers	23

Insurance Carrier	Delta Dental #0990		TruAssure		Sun Life		Mutual Of Omaha	
	PPO/Premier	Out of Network	Dentemax Plus	Out of Network	Sun Life	Out of Network	Mutual Of Omaha	Out of Network
Network	Calendar Year		<i>+ United</i> Calendar Year		Calendar Year		Calendar Year	
Benefit Year	To age 26		To age 26		To age 26		To age 26	
Dependent Age	To age 19		To age 19		To age 26		To age 19	
Orthodontia Dependent Age	\$50 per person		\$50 per person		\$50 per person		\$50 per person	
Individual Deductible (Type 2&3)	3 times individual deductible		3 times individual deductible		3 times individual deductible		3 times individual deductible	
Family Deductible Multiple	90% of R & C		90th of R & C		90th of R & C		90th of R & C	
Out of Network Reimbursement	\$1,500		\$1,500		\$1,500		\$1,500	
Calendar Year Benefit Maximum	\$1,500		\$1,500		\$1,500		\$1,500	
Lifetime Orthodontia Maximum	100%	100%	100%	100%	100%	100%	100%	100%
Type1 - Preventive / Diag Services	80%	80%	80%	80%	80%	80%	80%	80%
Type 2 - Basic Restorative Services	60%	60%	60%	60%	60%	60%	60%	60%
Type 3 - Major Services	60%	60%	60%	60%	60%	60%	60%	60%
Type 4 - Orthodontic Services	80%	80%	80%	80%	80%	80%	80%	80%
Endodontic Services	80%	80%	80%	80%	80%	80%	80%	80%
Periodontic Services	80%	80%	80%	80%	80%	80%	80%	80%
Oral Surgery	60%	60%	60%	60%	60%	60%	60%	60%
Implants								

Premium Cost	Current	Renewal	TruAssure		Sun Life		Mutual Of Omaha	
Single	\$32.23	\$33.97	\$28.87	\$30.02	\$27.78	\$30.77	\$30.38	
Employee + 1	\$61.83	\$65.17	\$55.38	\$57.60	\$53.30	\$59.03	\$65.65	
Employee & Family	\$122.84	\$129.47	\$110.05	\$114.46	\$105.90	\$117.28	\$115.29	
Total Monthly	\$2,250	\$2,372	\$2,016	\$2,097	\$1,940	\$2,148	\$2,128	
Total Annual	\$27,003	\$28,461	\$24,191	\$25,160	\$23,279	\$25,781	\$25,534	
\$ Change from Current	NA	\$1,458	(\$2,812)	(\$1,843)	(\$3,724)	(\$1,222)	(\$1,469)	
% Change from Current	NA	5.40%	-10.41%	-6.83%	-13.79%	-4.53%	-5.44%	
Rate Guarantee	1/21 thru 12/21	1/22 thru 12/22	1/22 thru 12/22	1/22 thru 12/23	1/22 thru 12/22	1/22 thru 12/23	1/22 thru 12/22	

Notes			Offer 3 cleaning annually					
-------	--	--	---------------------------	--	--	--	--	--

owned by DD of Ill. TruAssure.com

Concord Township

Dental Analysis



Census
Employee Only
Employee + 1
Family
Total Subscribers

Insurance Carrier	UNUM		Ameritas		Reliance Standard		Lincoln	
	UNUM	Out of Network	Ameritas	Out of Network	Ameritas	Out of Network	Lincoln	Out of Network
Network								
Benefit Year	Calendar Year		Calendar Year		Calendar Year		Calendar Year	
Dependent Age	To age 26		To age 26		To age 26		To age 26	
Orthodontia Dependent Age	To age 19		To age 19		To age 19		To age 19	
Individual Deductible (Type 2&3)	\$50 per person		\$50 per person		\$50 per person		\$50 per person	
Family Deductible Multiple	3 times individual deductible		3 times individual deductible		3 times individual deductible		3 times individual deductible	
Out of Network Reimbursement	90th of R & C		90th of R & C		90th of R & C		90th of R & C	
Calendar Year Benefit Maximum	\$1,500		\$1,500		\$1,500		\$1,500	
Lifetime Orthodontia Maximum	\$1,500		\$1,500		\$1,500		\$1,500	
Type 1 - Preventive / Diag Services	100%	100%	100%	100%	100%	100%	100%	100%
Type 2 - Basic Restorative Services	80%	80%	80%	80%	80%	80%	80%	80%
Type 3 - Major Services	50%	50%	60%	60%	60%	60%	60%	60%
Type 4 - Orthodontic Services	50%	50%	60%	60%	50%	50%	60%	60%
Endodontic Services	80%	80%	80%	80%	80%	80%	80%	80%
Periodontic Services	80%	80%	80%	80%	80%	80%	80%	80%
Oral Surgery	80%	80%	80%	80%	80%	80%	80%	80%
Implants	50%	50%	60%	60%	60%	60%	60%	60%
Premium Cost	UNUM		Ameritas		Reliance Standard		Lincoln	
Single	\$26.37		\$29.16		\$30.60		\$33.05	
Employee + 1	\$52.09		\$61.32		\$58.72		\$64.05	
Employee & Family	\$100.08		\$119.92		\$116.68		\$114.91	
Total Monthly	\$1,837		\$2,187		\$2,137		\$2,132	
Total Annual	\$22,048		\$26,246		\$25,648		\$25,583	
\$ Change from Current	(\$4,955)		(\$757)		(\$1,355)		(\$1,420)	
% Change from Current	-18.35%		-2.80%		-5.02%		-5.26%	
Rate Guarantee	1/22 thru 12/23		1/22 thru 12/22		1/22 thru 12/22		1/22 thru 12/22	
Notes								

12 mos. waiting for major svcs.

Cash Summary by Fund

Year 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$1,600,091.41	\$0.00	\$0.00	\$9,042,618.05	\$1,207,586.67	\$0.00	\$0.00	\$7,835,031.38	\$0.00	\$7,835,031.38
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$16,802.02	\$0.00	\$0.00	\$44,436.29	\$18,973.83	\$0.00	\$0.00	\$25,462.46	\$0.00	\$25,462.46
2021	Gasoline Tax	\$147,076.11	\$0.00	\$160,151.11	\$0.00	\$0.00	\$307,227.22	\$197,437.70	\$0.00	\$0.00	\$109,789.52	\$0.00	\$109,789.52
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$557,334.12	\$0.00	\$0.00	\$1,642,498.19	\$142,847.72	\$0.00	\$0.00	\$1,499,650.47	\$0.00	\$1,499,650.47
2041	Cemetery	\$10,474.41	\$0.00	\$18,207.63	\$0.00	\$0.00	\$28,682.04	\$6,847.98	\$0.00	\$0.00	\$21,834.06	\$0.00	\$21,834.06
2111	Fire District	\$1,437,563.82	\$0.00	\$3,302,105.59	\$0.00	\$0.00	\$4,739,669.41	\$3,100,126.42	\$0.00	\$0.00	\$1,639,542.99	\$0.00	\$1,639,542.99
2231	Permissive Motor Vehicle License Tax	\$45,219.97	\$0.00	\$35,235.04	\$0.00	\$0.00	\$80,455.01	\$15,217.10	\$0.00	\$0.00	\$65,237.91	\$0.00	\$65,237.91
2273	American Rescue Plan Act (ARP)	\$0.00	\$0.00	\$582,123.80	\$0.00	\$0.00	\$582,123.80	\$0.00	\$0.00	\$0.00	\$582,123.80	\$0.00	\$582,123.80
Report Total:		\$10,195,659.29	\$0.00	\$6,272,050.72	\$0.00	\$0.00	\$16,467,710.01	\$4,689,037.42	\$0.00	\$0.00	\$11,778,672.59	\$0.00	\$11,778,672.59

Last reconciled to bank: 09/30/2021 – Total other adjusting factors: \$12,988.27

Payment Listing

10/28/2021 to 11/10/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
136-2021	11/02/2021	11/02/2021	CH	CBIZ BENEFITS	\$5,082.97	O	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
137-2021	11/05/2021	11/05/2021	CH	CBIZ BENEFITS	\$108.45	O	
	Purpose:	HRA CLAIMS REIMB - FIRE					
138-2021	11/05/2021	11/08/2021	CH	HR BUTLER, LLC	\$168.11	O	
	Purpose:	PAYROLL PROCESSING FEES					
139-2021	11/05/2021	11/08/2021	CH	HR BUTLER, LLC	\$3,355.07	O	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
140-2021	11/05/2021	11/08/2021	CH	HR BUTLER, LLC	\$73,338.75	O	
	Purpose:	PAYROLL SALARIES					
141-2021	11/05/2021	11/08/2021	CH	HR BUTLER, LLC	\$19,168.88	O	
	Purpose:	PAYROLL TAXES WITHHELD					
142-2021	11/09/2021	11/09/2021	CH	PNC BANK	\$1,546.55	O	
	Purpose:	FIRE DEPT QUINT COMPUTER					
115215	04/28/2021	04/28/2021	AW	RHYAN SCHOLL	\$8.98 *	V	
	Purpose:	FIRE DEPT ORING REPAIR					
115215	11/10/2021	11/10/2021	AW	RHYAN SCHOLL	-\$8.98	V	
115723	11/10/2021	11/10/2021	AW	OHIO EDISON	\$551.91	O	
	Purpose:	ROAD DEPT UTILITIES					
115724	11/10/2021	11/10/2021	AW	TIME WARNER CABLE	\$99.99	O	
	Purpose:	ADMIN BLDG UTILITIES					
115725	11/10/2021	11/10/2021	AW	FYDA FREIGHTLINER COLUMBUS, INC.	\$163.08	O	
	Purpose:	ROAD DEPT MAINT FILTERS					
115726	11/10/2021	11/10/2021	AW	OHIGRO, INC	\$495.17	O	
	Purpose:	PARK STRAW/CHEMICALS					
115727	11/10/2021	11/10/2021	AW	ROESE BROS. PAVING INC.	\$49,690.00	O	
	Purpose:	PARK (CAP.GRANT) PICKLEBALL ASPHALT					
115728	11/10/2021	11/10/2021	AW	SHELLY MATERIALS, INC	\$814.27	O	
	Purpose:	PARK PATH MATERIAL/SCREENINGS, ROAD DUMP DRAIN DEBRIS					
115729	11/10/2021	11/10/2021	AW	VALTECH COMMUNICATIONS	\$184.00	O	
	Purpose:	ADMIN BLDG UTILITIES					
115730	11/10/2021	11/10/2021	AW	DATA RESOLUTIONS INC	\$320.00	O	
	Purpose:	ADMIN IT WORKSTATION UPDATES, SERVER MONITOR,SECUR,CLOUD B/U					
115731	11/10/2021	11/10/2021	AW	WASHINGTONS HARDWARE AND AUTO P/	\$152.07	O	
	Purpose:	ROAD DEPT SHOP PARTS					
115732	11/10/2021	11/10/2021	AW	PRICE FARMS ORGANICS, LTD.	\$117.00	O	
	Purpose:	CEMETERY DIRT - GRAVE LEVELING, ROAD TREE CLEANUP DUMP					
115733	11/10/2021	11/10/2021	AW	BUCKEYE READY-MIX, LLC	\$533.75	O	
	Purpose:	ROAD DEPT STORM DRAIN MATERIAL					
115734	11/10/2021	11/10/2021	AW	AG-PRO COMPANIES INC	\$7,607.46	O	
	Purpose:	ROAD DEPT JD5045 TR REPAIRS					
115735	11/10/2021	11/10/2021	AW	LOWE'S COMPANIES, INC	\$634.51	O	
	Purpose:	ROAD STORM DRAIN/CURB SCI.CH.					
115736	11/10/2021	11/10/2021	AW	COLUMBIA GAS	\$324.84	O	
	Purpose:	FIRE DEPT UTILITIES					
115737	11/10/2021	11/10/2021	AW	BEEM'S BP DIST INC	\$3,012.63	O	
	Purpose:	ROAD & FIRE FUEL SUPPLY					
115738	11/10/2021	11/10/2021	AW	BOUND TREE MEDICAL, LLC	\$108.16	O	
	Purpose:	FIRE/EMS DRUG SUPPLIES					
115739	11/10/2021	11/10/2021	AW	MISTRAS GROUP INC	\$125.00	O	
	Purpose:	FIRE DEPT AERIAL/LADDER TESTING					
115740	11/10/2021	11/10/2021	AW	FASTENAL	\$27.15	O	
	Purpose:	FIRE DEPT Q341 REPAIR BOLTS					
115741	11/10/2021	11/10/2021	AW	STATE HIGHWAY SUPPLY	\$408.00	O	
	Purpose:	ROAD STORM DRAIN/CURB SCI.CH.					
115742	11/10/2021	11/10/2021	AW	NATHAN WILGUS	\$100.00	O	
	Purpose:	ROAD DEPT UTILITIES					
115743	11/10/2021	11/10/2021	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00	O	
	Purpose:	ZONING CELL PHONE REIMBURSEMENT					
115744	11/10/2021	11/10/2021	AW	EJ USA, INC.	\$262.22	O	
	Purpose:	ROAD STORM DRAIN/CURB SCI.CH.					
115745	11/10/2021	11/10/2021	AW	LOEB ELECTRIC	\$27.53	O	

Payment Listing
10/28/2021 to 11/10/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose:	COMM BLDG LIGHT REPAIR				
115746	11/10/2021	11/10/2021	AW	MAZANEC, RASKIN & RYDER CO, LPA	\$124.33	O
	Purpose:	LEGAL COUNSEL - OPEC-HC JOINT CASE				
115747	11/10/2021	11/10/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$90.00	O
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115748	11/10/2021	11/10/2021	AW	JACOB CSIZMADIA	\$135.00	O
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115749	11/10/2021	11/10/2021	AW	COLTON LYBARGER	\$135.00	O
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115750	11/10/2021	11/10/2021	AW	CONNIE NAHAY	\$50.00	O
	Purpose:	COMM BLDG RENTAL REFUND				
115751	11/10/2021	11/10/2021	AW	JOHN DEERE FINANCIAL	\$124.90	O
	Purpose:	ROAD DEPT REPAIR PARTS				
115752	11/10/2021	11/10/2021	AW	ACORN FARMS	\$139.00	O
	Purpose:	PARK TREE PURCHASE				
115753	11/10/2021	11/10/2021	AW	OFFICE CITY EXPRESS	\$105.84	O
	Purpose:	ADMIN/ROAD OFFICE SUPPLIES				
115754	11/10/2021	11/10/2021	AW	AIM MEDIA MIDWEST OPERATING LLC	\$128.40	O
	Purpose:	ADMIN/ZONING LEGAL ADVERTISING				
115755	11/10/2021	11/10/2021	AW	DAVID KREIDLER	\$182.97	O
	Purpose:	ROAD DEPT CLOTHING ALLOWANCE				
115756	11/10/2021	11/10/2021	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$2,613.64	O
	Purpose:	ROAD DEPT LOADER BUCKET 1.62CUB				
115757	11/10/2021	11/10/2021	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
	Purpose:	TWP GRANT WRITING CONSULTANT				
					<u>Total Payments:</u>	
					\$173,587.62	
					<u>Total Conversion Vouchers:</u>	
					\$0.00	
					<u>Total Less Conversion Vouchers:</u>	
					\$173,587.62	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.